

**Coaches &  
Managers  
meeting  
April 2026**



# 2026 – Coaches and Managers meeting

## Agenda

1. Welcome
2. Thank you 10 mins
3. Coach, manager, trainer accountabilities 15 mins
4. 'Ask Gary' **NEW IN 2026** & Webstats 5 mins
5. Thank you & wrap up

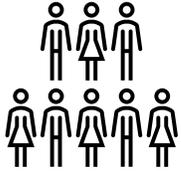


## 2. Thank you & the season that was/is

**Thank you** for volunteering to be a Coach, Trainer, or Team Manager.

This role is the **single most important role** to the success of inspiring the kids of the future & vital to the Club' success.

**Without you the kids can't learn or play the game they love.**



### SEASON 2025

- ✓ 70+ teams,
- ✓ 1000+ registered players/volunteers



- ✓ 7 premierships (incl A Grade)
- ✓ u5 Mini Gorilla program launched
- ✓ Club patrons – 1 x OAM, 1 x Cook Community Volunteer Award



## Our charity partners



### 3. Coaches, Managers and Trainers accountabilities

Coach	Manager	Trainer
<ul style="list-style-type: none"><li>✓ Obtain/renew WWC check</li><li>✓ Have a plan and be prepared for training and the game</li><li>✓ No player should participate in any match of a lower division or age group than been originally registered</li><li>✓ You have a duty of care that if a player suffers a head injury, they must not play the remainder of the game and should be referred to a GP for clearance</li><li>✓ Do not approach players from other teams to play in your team without consulting the respective coach</li><li>✓ Age manager and Jnr VP will make the final decision if required</li></ul>	<ul style="list-style-type: none"><li>✓ Obtain/renew WWC check</li><li>✓ Establish a Whatsapp group for team communication</li><li>✓ Prior to the weekend, source game details (time/location) from Gorillas Facebook/Instagram page or webpage.</li><li>✓ Understand team responsibilities for ground duty and BBQ, ensuring they're met utilising parents within the team</li><li>✓ Before <u>Thursday 5pm each week</u> you must upload the playing team on the mysideline app</li><li>✓ Game day, be ready to use the mysideline app, time the game, take a photo of the scoresheet and have this signed by referee/ opposing manager</li><li>✓ Complete Gynea Gorillas web stats</li></ul>	<ul style="list-style-type: none"><li>✓ Obtain/renew WWC check</li><li>✓ Complete trainers' course</li><li>✓ Assist the coach with training and on game day</li><li>✓ Must not to enter the field until a stoppage in play occurs unless a player is injured, referee blows the whistle or if a try is scored and you're removing the kicking tee after a kick off</li><li>✓ Administer water in breaks along with assisting injured players. This includes calling the grounds first aid for serious instances</li></ul>

## 4. Ask Gary & Webstats



The screenshot shows the website for Gymea Junior Rugby League Football Club. The header includes navigation links: About, Sponsors, Players & Coaches, Game Day, Sharks JRL, and Contact Us. The main content area features a large image of children playing rugby, with the text: "Gymea Junior Rugby League Football Club", "Known as the 'Gorillas' We're officially the largest Junior Rugby League club in Australia for 2025, with over 1,000 registered players, 70+ teams, and 250 dedicated volunteers. The Gorillas offer Male and Female Rugby League from Under 6 to Open Age, plus Girls League Tag and Men's Over 35s League Tag. Join the Gorillas family in 2026 and be part of something special." Below this text are two buttons: "PLAY OR VOLUNTEER" and "COACHES APPLICATION". A chat window titled "Gary" is overlaid on the right side of the page. The chat messages are: "G'day! I'm Gary -- your Gymea Gorillas guide. Ready to tackle your questions! What's on your mind?" (from Gary), "when is presentation day" (from user), and "The Junior Presentation Day for the Gymea Gorillas will be on 12 September 2026. For more details, you can check the full season calendar here: [2026 Season Calendar](#)." (from Gary). A green arrow points from the chat window towards the right side of the slide.

### ASK GARY....NEW IN 2026!!!

- Ask Gary and get instant responses on
  - Game times
  - Training details
  - Upcoming events
  - Sponsors
  - Contacts
- Gary will get smarter the more we use him
  - He's just started so let him learn.
- First sporting club we know of to do something like this
- Reduce workload on volunteers

### Webstats

- Managers must complete Webstats after EACH GAME
- Managers will receive notification with login details
- Link also available from the homepage of our website
- Some delays may be experienced at the start of the season and over Eatser leading into Round 1



# Thank you and wrap up

- ✓ Like and follow socials on Facebook and Instagram and promote club activities
- ✓ Send photos to [socials@gymeajrlfc.com](mailto:socials@gymeajrlfc.com)
- ✓ Refer to the club's website for calendar and other information <https://gymeajrlfc.com/>
- ✓ ASK GARY our newest volunteer on our homepage!
- ✓ Thank you again for your assistance over the season
- ✓ Reach out to your age manager with any questions
- ✓ **HAVE FUN & good luck!!!**



# Appendix



# Ground duty responsibilities

April 2024

If you have any questions, ask your ground manager

- ✓ Purple vest – must be worn at all times
- ✓ Scoreboard – update score and set timer  
(your ground manager will show you how to do this)
- ✓ Ice - ensure there is always ice in the container
- ✓ Paperwork – complete for send offs and injuries
- ✓ Team sheets
  - ✓ distribute to team managers prior to the game
  - ✓ have managers and referee sign, place back in folder
- ✓ Walk the ropes, ensuring no public within the field of play
- ✓ Field sizes change for different ages, be ready for this
- ✓ Behavior of both crowds needs to be monitored and acted on when inappropriate
- ✓ Don't be afraid to use the microphone for crowd control!



**Have fun & enjoy the best seats in the house!**

## 5. Training session allocations

- Please list your preferred day and time after this session at the allocated desk

## 6. Important dates

Date	Event
13/14 April	Round 1
20/21 April	Magic round – A Grade only (school holidays)
1 June	Comedy night fundraiser
7 June	Gorillas annual golf day
28 June	Sportmans lunch
20/21 July	Team photos
27 July	Fireworks night
10/11 August	Last round for development age groups
31 August	Grand Finals
31 October	Under 14-17 presentation
1 November	Senior presentation
3 November	Junior presentation



### 3. End of season – key callouts

#### End of season

- Reports – please get in by due dates
- Stats – how to find and how to choose awards
- Gear – must be returned for teams in/out of finals
- Thank your team and volunteers
- Presentation dates – put them in your diary

#### Finals

- Signing on – teams must sign on 30mins prior or risk forfeit
- Blue shirts – needed for games 13+
- Bench – only coach, trainer and manager allowed
- Playing up – must be pre authorised
- Ball boys
- After the game – come back to the club win or lose
- Support - as many teams as you can
- Entry fees – may be charged to games



Activity	Boys (Saturday)	Girls (Sunday)	Time expectation per volunteer
Field set up	U6 (6 teams)	U7 (3 teams)	1 hour (7am - 8am)
Pub raffles	U7 - U10 (5 teams)	U8 - U9	1 hour (Friday/ wknd)
BBQ			
Ground duty (u6/7)	General Committee		
Ground duty (u8-u14)	U11 – U14 (10 teams)	U11 – U14	1 hour per shift
Canteen	NA (paid club staff)		
Bar	General Committee (RSA qualified staff)		

**SM DRAFT – DELETE WHEN COMPLETE**